

**CHARTER TOWNSHIP OF HIGHLAND  
DOWNTOWN DEVELOPMENT AUTHORITY  
APPROVED REGULAR BOARD MEETING MINUTES OF June 11th, 2025**

**A. ROLL CALL**

Members present: Andy West, Taylor DeHaan, Dale Feigley, Jennifer Frederick, Supervisor Hamill, Chris Hamill, Michael Zurek, Micheal Zeolla and Roscoe Smith

Members Absent: Cassie Blascyk

Staff Absent: Melissa Dashevich, Executive Director

Mr. Smith called the meeting to order at 6:17 PM

**B. APPROVE MINUTES OF REGULAR BOARD MEETING OF MAY 14<sup>th</sup>, 2025**

**MRS. HAMILL MOVED TO APPROVE** the regular HDDA board meeting minutes of May 14th, 2025 as presented. **MS. FREDERICK SUPPORTED THE MOTION**, and the **MOTION CARRIED** with a unanimous voice vote: Andy West - yes; Taylor DeHaan - yes; Dale Feigley - yes; Michael Zeolla - yes; Jennifer Frederick - yes; Supervisor Hamill - yes; Chris Hamill - yes; Michael Zurek - yes; Roscoe Smith - yes. (9 yes votes).

**C. DIRECTOR'S REPORT**

Ms. Frederick gave Mrs. Dashevich's Directors report to the board. She reported that Mrs. Dashevich had been on site and responsible for the Founders Day Festival. She also attended a meeting with the Highland White Lake Business Association about a potential DDA training series in partnership with Chi Rho Tribe. She met with the farmers' market manager to discuss the budget for the season and met with Jamie to pass on the cash box and go over deposit procedures. She sent invitations and organized the upcoming volunteer appreciation event as well as handled a multitude of regular day to day managerial tasks.

**D. TREASURER'S REPORT**

Mrs. Hamill presented her financial report for 2024 in detail. Our total revenue is \$466,256.78, which is \$39,800 more than budgeted. Total Program Services is on track for the year. Mrs. Hamill expects another \$159,000 to come in from the TIF, and currently there is \$587,802 cash on hand. There is no long term debt.

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**MR. FEIGLEY MOVED TO ACCEPT** the Treasurer's Report. **MS. DEHAAN SUPPORTED THE MOTION**, and the **MOTION CARRIED** with a unanimous voice vote: Andy West - yes; Taylor DeHaan - yes; Dale Feigley - yes; Michael Zeolla - yes; Jennifer Frederick - yes; Supervisor Hamill - yes; Chris Hamill - yes; Michael Zurek - yes; Roscoe Smith - yes. (9 yes votes).

**E. NEW BUSINESS**

*1. Chi Rho Tribe & Highland DDA Training Series Agreement*

The board was provided a memo regarding a potential partnership with Chi Rho Tribe to provide 2 training sessions regarding public speaking and leadership. In Mrs. Blascyk and Mrs. Dashevich's absence no one was present to answer the board's questions regarding Chi Rho Tribe's qualifications.

**MS. FREDERICK MOVED TO TABLE** discussion of the Chi Rho Tribe and Highland DDA training series agreement until the July board meeting. **MR. ZEOLLA SUPPORTED THE MOTION**, and the **MOTION CARRIED** with a unanimous voice vote: Andy West - yes; Taylor DeHaan - yes; Dale Feigley - yes; Michael Zeolla - yes; Jennifer Frederick - yes; Supervisor Hamill - yes; Chris Hamill - yes; Michael Zurek - yes; Roscoe Smith - yes. (9 yes votes).

*2. Highland Sniffer Station Kindness Mural Memo*

Ms. DeHaan presented a memo from Mrs. Blascyk regarding a potential mural at Sniffer Station located on East Livingston Road. The mural would be on the western face of the building facing Milford Road. Sniffer Station would like to apply for the DIA Partners in Public Art program and theme the mural around Kindness as part of the Highland Kindness campaign. They are seeking the support of the DDA to request a resolution of support from the Highland Township Board of Trustees as required to apply for the DIA Partners in Public Art program. In addition Mrs. Blascyk also requests permission to contact the DDA's legal counsel to draft an agreement between Sniffer Station and the DDA outlining the terms of the mural installation, maintenance responsibilities, and property owner consent.

**MS. FREDERICK MOVED TO SUPPORT** the application to the DIA Partners in Public Art program, to request a resolution of support from the Highland Township Board of Trustees, and to authorize contacting the DDA's attorney to draft an agreement between Sniffer Station and the DDA regarding the mural installation at 182 E. Livingston Road, themed around Kindness as part of the Highland Kindness campaign. **MR. FEIGLEY**

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**SUPPORTED THE MOTION**, and the **MOTION CARRIED** with a unanimous voice vote:  
Andy West - yes; Taylor DeHaan - yes; Dale Feigley - yes; Michael Zeolla - yes; Jennifer Frederick - yes; Supervisor Hamill - yes; Chris Hamill - yes; Michael Zurek - yes; Roscoe Smith - yes. (9 yes votes).

**F. OLD BUSINESS**

*1. DDA Office Update*

Nothing to Report

*2. The Main Event - June 12th, 2025*

The Main event hosted by MSOC will take place June 12th, many on the board are expected to attend and Highland DDA is nominated for 3 awards. Tickets for those attending have been purchased.

**G. BOARD MEMBER COMMENTS**

Mr. West informed the board that the Midwest Glass Factory is closing down August 8th. Shimmers Car Wash has been sold to new owners.

**H. COMMITTEE REPORTS**

Design

*1. Boardwalk Complete*

The Highland Station Boardwalk is officially complete and a ribbon cutting ceremony is planned for Monday June 23rd at 4 PM.

Economic Revitalization

Nothing to report.

Organization

*2. Volunteer Appreciation Event*

Invitations to the Volunteer appreciation event have been sent out. The event will take place at Steeple Hall June 18th at 6 PM.

Promotions

*3. Red White and Blues - June 28th, 2025*

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I. MSOC

Nothing to report

J. DISTRICT DEVELOPMENT

Nothing to report.

K. CALL TO THE PUBLIC

Nothing to report.

L. MEETING ADJOURN

The meeting was adjourned at 7:21 pm. - TD

APPROVED